## FALL 2009 SSCC eLEARNING CLASSES

### SSCC/WAOL ANGEL ONLINE CLASSES - DATES: 9/29/09 - 12/17/09

<table>
<thead>
<tr>
<th>Item #</th>
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### WAOL ANGEL SHARED CLASSES - *DATES: 9/24/09 - 12/2/09*

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*Note the start & end dates of the ABOVE courses are different from SSCC Campus dates*

### SSCC ONLINE & TELECOURSE CLASSES - DATES: 9/29/09 - 12/17/09

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</table>

Above courses do not use Angel - Contact teacher for login info.

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**I’VE REGISTERED - NOW WHAT?**

1. Go to the eLearning site: [http://online.southseattle.edu](http://online.southseattle.edu)
2. Click on "Course Listings" > Fall 2009 > click on Item #
3. Read course description, class access info. Contact teacher.

Returning students can register online: [http://www.southseattle.edu/services/sermain.htm](http://www.southseattle.edu/services/sermain.htm)

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**Welcome to South!**

**Required Skills**  Pg.2
**Welcome Letter**  Pg.3
**Course Item #’s**  Pg.4

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**How to Succeed Steps**

1. Read our FAQs and Welcome Letter.
2. Assess your online skills with our "Is Online Learning For Me?" test.
3. Tour our Week Zero Angel classroom.
4. Read the Course Listings for more detailed info about class requirements, books, instructor information, lab dates & times, etc.

**eLearning Tips!**

Successful students ...  
- are proactive.  
- keep in touch with their instructor.  
- keep a backup copy of all work.  
- can create, open, save, download files.  
- can upload files as attachments.  
- read their syllabi.

**1. Go online to SSCC’s eLearning**  
[http://online.southseattle.edu](http://online.southseattle.edu)

**2. Click Course Listings**

> click your Course Item #

> read/print its course description, timeline, instructor contact information, login instructions.

Questions? Call SSCC’s eLearning office at (206) 764-7930

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**South Seattle Community College**

6000 16th Avenue SW  
Seattle, Washington 98106

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**eLearning Department**

[http://online.southseattle.edu](http://online.southseattle.edu)  
(206) 764-7930
IMPORTANT: Before you take online classes, you need the following computer and study skills listed below.

If you can’t answer ‘yes’ to all eleven requirements, please contact us (SSCC eLearning) so we may help you determine what you need to ready yourself for online learning (206) 764-7930.

1. I have access to a computer at least five days, per week.
2. I know how to connect to the Internet and can determine the browser type & version I’m using.
3. I can navigate the Internet and know how to use search engines. If not, visit http://searchenginewatch.com/facts/
4. I know how to send and receive e-mail using proper “netiquette”. New to e-mail? Visit this website for tips! http://www.albion.com/netiquette/index.html
5. I know how to open, save, and manage computer files.
6. I use a word processing applications to edit (cut & paste) information (text & images) on digital files.
7. I have 12 to 20 hours a week to work on each class. (Always refer to your instructor’s course syllabus for specifics)
8. I can motivate myself to login to my online courses at least five days a week.
9. I have good reading comprehension and written communication skills, and I enjoy communicating in writing.
10. I enjoy figuring things out on my own but am able to ask for help when I need it.
11. The computer I use meets the basic requirements for online classes. (Some courses may have additional requirements. Check each course’s description for details)

Minimum computer configuration required for online courses:

- Operating Systems: Windows XP or MAC OSX
- Browser: IE 7 or newer, Firefox 3.5 or newer.
- AOL’s browser is not recommended for ANGEL.

http://online.southseattle.edu (206) 764-7930

(43x203) IMPORTANT: Print, Read & Follow these 7 Steps for Academic Success!

1. **Course Listings** http://online.southseattle.edu/distance/list.asp
   Click your course item # to find Instructor E-mail, Type Of Course (Platform), Section .78 Course Dates, Website address, etc.

2. **E-mail Your Instructor** for “How to Get Started” steps (see #1)
   ~ Some courses require in-person meetings and proctored testing
   ~ WAOL courses (.78) – Instructor info becomes available upon first login

3. **LOGIN to Your Course** –All classes open 1st day of QTR, except for Angel:
   - **ANGEL** – http://angel.southseattle.edu
     Opens a week before QTR begins
     [WARNING: Section .78’s run on different dates, usually earlier, see #1]
     Username = your Student ID number [SID], i.e., 98XXXXXXX
     Password = first 5 letters of lastname [lowercase, no spaces, hyphens]
   - **Online Math** – http://mathonline.southseattle.edu
     E-mail your instructor for mathonline “login” information
   - **SSCC Web Apps** - http://students.southseattle.edu
     Find faculty [course/portal] web address (see #1)
     Username = 1st letter of first name + whole last name + last 3 digits of Student Identification Number [SID]
     Password = Same as Username, until you change it upon first login
   - **Telecourse** – E-mail instructor (see #1)

4. **Week Zero, Training, Technical Support**
   SSCC Angel Resources (links, videos, etc.):
   - http://sites.google.com/a/southseattle.edu/angel/
   - 24/7 Tech Support for ANGEL only, (toll free) 1(866) 425-8412

5. **Online Course Expectations**
   - **REQUIRED SKILLS** – https://www.waol.org/general_info/technicalRequirements.aspx
   - **LOGIN DAILY** – Online courses are NOT self-paced & require significant hours of participation and study time each week to produce college-level work.
   - **READ & PRINT** – Course Syllabi
   - **CREATE BACKUP COPIES** – All homework you submit
   - **TUITION PAYMENT** – Policies must be adhered to or the student will be dropped from the course. View this website for details:
     http://www.southseattle.edu/services/payment.htm#pay
   - **FACTS** – A Payment Plan for Tuition. View this website for details:
     http://www.southseattle.edu/services/facts.htm

6. **More Help / Contact Information**
   - **SSCC eLearning FAQs:** http://online.southseattle.edu/
   - **SSCC Special Student Services (206) 763-5137**
   - **SSCC Advising, Cashiers, Registration, Financial Aid, Testing, Online Tutoring,**
     http://www.southseattle.edu/resources/resmain.htm

7. **Activate your SouthSeattle.edu e-mail acct.**
   http://sites.google.com/a/southseattle.edu/commons

(206) 764-7930

(83x118) AOL’s browser is not recommended for ANGEL

Browser:

Operating Systems:

Windows XP or newer, Firefox 3.5 or newer.